

Expression of Interest (EOI)- Furnished 3/4 BHK residential flat in lease rent at Chennai City

National Housing Bank (NHB), a statutory body under Government of India, is apex financial institution for housing in India established in 1988 under act of parliament. NHB operates as a principal agency to promote housing finance institutions and to provide financial and other support to such institutions. NHB broadly performs these functions – Supervision of HFCs, Re-financing, Promotion & development and Research.

NHB is looking forward to set-up a Guest House for Bank's visiting officers at Chennai. In this regard, NHB is inviting Expression of Interest (EOI) for hiring a 3/4 BHK furnished flat in lease rent. Below are the detailed specifications and conditions:

1. Location

- The guest house should be situated in a quiet and safe neighbourhood.
- The offered property should preferably be located within a 10 km radius of Anna Salai, Chennai, i.e., within a 10 km radius of NHB's Chennai Regional Office situated at , 1st Floor, Sony Centre Building, South India Co-operative Building (SICOP), 38, Anna Salai, Chennai - 600002.
- The property should have convenient access to public transportation and essential amenities such as hospitals, markets and restaurants.

2. Property Specifications:

- The house should have a minimum of **3/4 bedrooms and 3/4 bathrooms** to accommodate guests.
- Preferably fully furnished with modern amenities, including double beds with mattress and wardrobes in all bedrooms, sofas, dining table, fridge and kitchen appliances.
- Adequate parking space should be available for at least 2 cars.

3. Lease Terms:

- The lease duration should be a minimum of three years, with the possibility of renewal.
- Charges related to registration of the lease agreement, including stamp duty, registration charges and other statutory charges, shall be borne equally by the Lessor and the Lessee (50:50).

4. Additional Features

- High-speed internet connectivity is essential.
- The premises should have adequate air-conditioning facilities.
- Garden/open/outdoor space shall be desirable.

5. Legal and Financial Requirements

- The property must have a clear and marketable title supported by all required legal

documents.

- The property should be free from any legal dispute, encumbrance or litigation.

6. Submission of EOI

- Interested parties are requested to submit details of the property as per **Annexure-A** and **Annexure-B**.
- The EOI shall be submitted in sealed envelopes as under:
 1. Duly filled and signed EOI along with **Annexure-A (Property Details)**.
 2. **Only Annexure-B (Commercial Offer)**, duly filled and signed, shall be submitted in a **separate sealed envelope**.
 3. Both the above envelopes shall be placed in one outer sealed envelope superscribed: **"Expression of Interest (EOI) - Furnished 3/4 BHK Residential Flat on Lease at Chennai"**
- The complete EOI shall reach **latest by 01 October 2026**:

To,

General Manager

General Administration Department

National Housing Bank

5th Floor, Core 5A, India Habitat Centre

Lodhi Road, New Delhi - 110003

Property Details

1. Name of the Owner of the property:
2. Address of the property:
3. Carpet Area in Sq. ft:
4. Floor no. and availability of Lift facility:
5. Whether furnished/unfurnished (with details):
6. Parking available or not:.....

Yours faithfully,

(Signature)

Name

Place:

Date:

Commercial Offer (to be submitted in separate sealed envelope)

1. Expected Rent* (monthly):
2. Maintenance Charges* (monthly):
3. Security Deposit (If any):.....
4. Any other charges (If applicable, please specify):.....

**All the quoted figures shall be exclusive of taxes.*

Yours faithfully,

(Signature)

Name

Place:

Date: