



राष्ट्रीय
आवास बैंक
NATIONAL
HOUSING BANK

NHB (ND)/ROD/ PLI/Refinance Circular 02/2018-19
April 04, 2019

All Eligible Primary Lending Institutions

Madam / Sir

Refinance Circular No. 02 / 2018-19 – Submission of Passport Details by the Primary Lending Institutions

As you are aware, National Housing Bank (NHB) provides refinance assistance to Primary Lending Institutions (PLIs) through its various refinance schemes as applicable to various categories of PLIs. As a part of our business process reengineering strategy, it is our earnest endeavor to process the Application for Refinance without delay.

2. As a part of enhanced due diligence measures, PLIs are advised to submit a certified copy of the passport of their Promoters/Directors and other authorised signatories of the Companies while applying for refinance assistance from NHB.

3. In case of PLIs having existing exposure to the refinance facility of the Bank on the date of this Circular, all such refinance clients are also advised to submit the aforesaid passport details to NHB latest by April 30, 2019.

4. In cases, where the concerned person does not have a passport, PLIs should ensure that a certificate in the form of declaration that he does not possess passport has been obtained in lieu of passport details and the same is submitted to NHB within the aforesaid timeline.

5. We solicit your cooperation in this endeavor, which would facilitate NHB in timely processing of Refinance Applications.

Kindly acknowledge receipt.

Yours faithfully,

(K. Chakravarthy)
General Manager