

NHB/ND/DRS/ Misc. Circular No.19/2018-19  
August 13, 2018

All Registered Housing Finance Companies

Madam / Sir,

**Detection and Impounding of Counterfeit Notes  
- Reporting of data to NHB**

Please refer to the Guidelines on 'Know Your Customer' & 'Anti-Money Laundering Measures' for Housing Finance Companies issued by National Housing Bank (NHB).

2. In terms of the above guidelines, Housing Finance Companies (HFCs) are required to furnish to the FIU-IND information relating to all cash transactions where forged or counterfeit currency notes or bank notes have been used as genuine or where any forgery of a valuable security or a document has taken place facilitating the transactions.

3. As an additional measure, HFCs are advised to furnish a quarterly report to the NHB along the lines of Annexure- VI of the Reserve Bank of India (RBI) Master Circular- Detection and Impounding of Counterfeit Notes dated July 02, 2018, as amended from time to time, and similar instructions issued by RBI, beginning the quarter ended September 30, 2018. The format for reporting of data to the NHB is enclosed. A **“nil” report should be sent in case no counterfeit has been detected during the quarter.**

4. The above report should be furnished to the NHB within 7 days of the end of the quarter. HFCs are advised to be guided by the instructions laid down under the aforesaid RBI Master Circular relating to the procedure stipulated therein for reporting to police/other bodies.

5. Please acknowledge receipt.

Yours faithfully,

(V. Vaideswaran)  
General Manager  
Department of Regulation and Supervision

Enclosure: Format for reporting of data to NHB

**Statement of Quarter Ended \_\_\_\_\_**  
**- Reporting of Data to NHB**

Date: \_\_\_\_\_

Name of the HFC: \_\_\_\_\_

Statement showing the details of Counterfeit Banknotes detected during the quarter ended \_\_\_\_\_

A. Details of Counterfeit Notes detected:

Name of branch	Type of detection	Denomination-wise Details in pieces								Total pieces
		10	20	50	100	200	500	1000	2000	
	FIR									
	Non-FIR									

B) Details of FIR cases filed with police:

	Pending with Police at the beginning of the quarter (Cumulative Total)	Sent to Police during the quarter	Returned by the Police during the quarter	Pending with the Police at the end of the quarter (Cumulative Total)
No. of cases*				
No. of pieces				

\* Each FIR lodged comprises one case.

Forwarded to: -

1. The General Manager/Deputy General Manager, National Housing Bank, Department of Regulation and Supervision, 4th Floor, Core 5A, India Habitat Centre, Lodhi Road, New Delhi – 110003

(Signature)  
 Name & Designation of the Authorised Official

Official Seal