

PART I - TECHNICAL BID

TENDER FOR PAINTING/ WHITEWASHING / DISTEMPERING / POLISHING ETC AT JANG PURA OFFICER'S FLATS, SFAC FLATS AT VASANT KUNJ & SUKHDEV VIHAR, NEW DELHI

Premises Department
Head Office, National Housing Bank
Core 5-A, 3rd Floor, India Habitat Centre, Lodhi Road,
New Delhi - 110 003
Phone: 011- 24611070
E-Mail: souravs@nhb.org.in

2014-15

BID DETAILS

1.	Date of commencement of collection of Bid Documents	16/06/2014
2.	Last date and time for collection of Bid Documents	08/07/2014 15.00 hrs
3.	Last date and time for receipt of Bid Documents	08/07/2014 16.00 hrs
4.	Date and Time of opening of Technical Bid	8/07/2014 17.00 hrs
5.	Earnest Money Deposit Amount	Rs. 30,000/- (refundable) (Rs. Thirty Thousand Only)
6.	Place of opening of Bids	National Housing Bank, Head Office Premises Department Core 5-A, 4th Floor, India Habitat Centre, Lodhi Road, New Delhi - 110003

Note: - Technical bids will be opened in the presence of bidders who choose to attend.

THE CONDITIONS HEREIN BEFORE REFERRED TO

In construing these conditions, the Specification, Schedule of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise requires.

- (a) "Employer" Shall mean National Housing Bank and shall include its assigns and successors.
- (b) "Contractor" The "Contractor" shall mean the individual, firm, or Company whether incorporated or not, undertaking the works and shall include representatives of such individuals or persons composing such firms or incorporated company as the case may be and permitted assigns of such individual or firm or company.
- (c) "Site" Shall mean the site of the contract works including any building and erections thereon.
- (d) "The Contract" The "Contract" shall mean the notice inviting Tender, the tender and acceptance thereof and the formal agreement, executed between the Bank and the Contractor together with the documents referred to therein including these conditions with appendices, any special conditions, the specifications, schedule of quantities. All these documents taken together shall be deemed to form one contract and shall be complementary to one another.
- (e) "Notice in Writing" In or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address or registered office, by hand or courier of the addressee and shall be deemed to have been received when in the ordinary course of post it would have been delivered.
- (f) "Act of Insolvency" Shall mean any act of insolvency as defined by the Presidency Towns Insolvency Act, or the Provincial Insolvency Act or any Act amending such original.
- (g) "The Works" Shall mean the Painting / Whitewashing / Distemping / Polishing etc. at NHB officers flats at Jang Pura, SFAC flats at Vasant Kunj, and SukhDev Vihar, New Delhi as provided herein. Words importing persons includes firms and corporations. Words importing the singular only also include the plural and vice versa, where the context requires.

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1. ABOUT NATIONAL HOUSING BANK

National Housing Bank (NHB), a statutory organization is wholly owned subsidiary of the Reserve Bank of India. NHB is an Apex Financial Institution formed under the Act of the Parliament with a mandate for Promotion, Development and Regulation of the Housing Finance Sector.

Apart from regulating the housing finance companies (HFC), NHB also extends financial support by way of equity participation in HFCs and refinance facility to financial institutions such as Banks, HFCs, Co-operative Sector Institutions, Housing Agencies, etc. benefiting the masses both in urban and rural areas.

The head office of NHB is located in New Delhi and it has a regional office located at Mumbai and representative offices at Ahmadabad, Bangalore, Chennai, Hyderabad, Kolkata , Lucknow, Patna, Bhopal, Nagpur & Bhubaneswar.

2. REQUIREMENT DETAILS

Offers are invited from companies of repute and having experience in Painting / Whitewashing / Distempering / Polishing etc. for NHB officer's flats at Jang Pura Extn. 32 nos. having 08 nos. basements, flats at Vasant Kunj 09 nos., SFAC flats, Sec. – A, Pkt. – B having 09 nos. garages and 02 nos. flats and 02 garages at Sukhdev Vihar, New Delhi.

3. SCOPE OF WORK

(a) Description of work

Painting/Whitewashing/Distempering/Polishing etc. for NHB officer's Flats at Jang Pura 32 nos. having 08 basements, 09 nos. flats at Vasant Kunj, SFAC flats, Sec. – A, Pkt. – B having 09 nos. garages and 02 nos. flats and 02 garages at Sukhdev Vihar, New Delhi.

(b) Details of flats to be Whitewash / painting

Jang Pura – C - Block Jang Pura Extension having 32 nos. officers flats on different floors with 08 nos. basements.

SukhDev Vihar – 2 no. flats and 02 garages at SukhDev Vihar, New Delhi.

Vasant Kunj – Rest of the flats, which are required to painted are in the locality of Vasant Kunj, Pocket B of Sector A. The flats are 09 in number having 09 nos. garages and are not in one block and are in the different floors as per detailed given below.

Details of SFAC flats in Vasant Kunj		Details of Jang Pura officers flats
S. No.	Flat No.	Floor
1.	3346	Ground floor
2.	3350	Second floor
3.	3357	Second floor
4.	3358	Second floor
5.	3373	Second floor
6.	3394	Second floor
7.	3397	Ground floor
8.	3398	Ground floor
9.	3402	Second floor
Total 09 flats + 09 Garages		

Total flats = 32 + 09 + 02 = 43 flats + 08 basements at Jang Pura Extn. + 11 Garages

(c) Painting & Polishing

- a) Repair to plaster is to be done as and where required.
- b) Oil bound distemper – for bedrooms, kitchens, toilets, and bathrooms.
- c) Plastic emulsion paint – for drawing rooms.
- d) Synthetic enamel Paint on all Wooden and Steel work as required.
- e) Polishing of doors, windows, cupboard & cabinets etc. as required
- f) Snowcem Paint on Exterior surface.
- g) Painting on all services supply line and fittings i.e. Ceiling Fans, Exhaust fans, Brackets of Wash Basin etc. and sanitary and supply pipelines.

4. TERMS & CONDITIONS

Detailed Terms and Condition for Painting/Whitewashing/Distempereing/Polishing etc. at Jang Pura officer's flats, SFAC Flats at Vasant Kunj & Sukhdev Vihar New Delhi are as follows :

- A. The agency shall submit the offer, which satisfies each condition laid down in this RFP, failing which, the tender may be rejected.
- B. NHB reserves the right of accepting the whole or any part of the offer rates and the agency shall be bound to perform the same at the rates quoted by him.
- C. All the taxes and levies in respect of this contract shall be payable by the contractor and NHB will not entertain any claim whatsoever in this respect. The rate shall be for complete item of work including all double scaffolding, centering, hire for any tools and plants, sheds for material, marking out and clearing of site, watering, transports, lifts, leads, scaffolding and tools etc.
- D. The contractor has to prepare a program chart for completing the work within period of 45 days in consultation with the office in charge.
- E. A schedule of probable quantities in respect of each work and specifications accompany these conditions. The schedule of probable quantities is liable to alteration by omissions, deductions or additions at the discretion of the Bank.
- F. The contractor shall not be entitled for any compensation for any loss suffered by him on account of delays in commencing or executing the work; whatever the cause of delays may be, including delays arising out of modification to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof. The Bank does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.
- G. The successful Tenderers is bound to carry out any items of works necessary for the completion of the job even though such items are not included in the schedule of quantities and rates. Schedule of instructions in respect of any additional items and their quantities will be issued in writing by the Bank.
- H. The contractor will purchase the core material like OBD/acrylic distemper, synthetic enamel paint, flat paint, cement paint and snowcem etc. only from the authorized dealers of the manufacturers mentioned in the Annexure - H, and bill with batch number/lot number should be submitted to the Employer for verification invariably. The contractor shall at his own cost. arrange for and /or carry out any test of any materials which the Employer may require.

- I. Supply identity cards to his / her employees or agents who shall be doing the subject job at the Bank premises. All the employees and agents should bear the identity card at all the times while they are working in the Bank's premises.
- J. The contractor shall conform to the provisions of any Act of the Legislature relating to the works, and to the Regulations and Bye-Laws of any authority and of any Water, Power and other Companies, and shall before making any variations from the specification that may be necessitated by so conforming, give to the Employer written notice, specifying the variation proposed to be made and reason for it, and apply for instructions thereon. In case of contractor shall not within ten days receive such instructions, he shall proceed with the work, conforming to the provisions, regulations and by-laws.

OR if the contractor

- (i) Has abandoned the contract or
 - (ii) Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the works for 14 days after receiving from the Employer's notice to proceed, or
 - (iii) Has failed to proceed with the work with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
Has failed to remove materials from the site or to pull down and replace work for seven days after receiving from the Employer's written notice that the said materials or work were condemned and rejected by the Employer under these conditions, or
 - (iv) Has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this contract to be observed and performed by the contractor for seven days after written notice shall have been given to the contractor requiring the contractor to observe or perform the same, or
 - (v) Has in the defiance of the Employer's and instruction to the contrary sublet any part of the contract?
- K. Then and in any of the said cases the employer may notwithstanding any previous waiver after giving seven day's notice in writing to the contractor, terminate the contract. Further the employer by his, Agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, sheds, machinery, steam and other power utensils and materials lying upon the premises of the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the work or by employing any other contractors or other person or persons to complete the works and the contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed the employer shall give a notice in writing to the contractor to remove his surplus materials and plant and should the contractors fail to do so within a period of 14 days after receipt thereof by him, the Employer shall sell the same by public auction and shall give credit to the contractor for the amount realized.
 - L. Save and except the clauses where the decision of the Employer is final and binding upon the contractor in case of dispute on other matters may be referred to the Arbitration and final decision of an arbitrator to be agreed upon and appointed by both the parties or, in case of disagreement as to the appointment of a single arbitrator, to the appointment of two

arbitrators one to be appointed by each party, which arbitrators shall, before taking upon themselves the burden or reference, appoint an umpire.

The arbitrator shall have power to open up, review and revise any opinion, decision requisition or notice, save in regard to the excepted matters, referred to in the preceding clause and to determine all matters in dispute which shall be submitted to him and of which notice shall have been given as aforesaid.

Rider

The arbitrator shall make his award within one year after entering on the reference.

Upon every or any such reference the cost of an incidental to the reference and award respectively shall be at the discretion of the arbitrator who may determine the amount thereof, or direct the same to be taxes as between attorney and client or as between party and party, and shall direct by whom and to whom and in what matter the same shall be borne and paid. The submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration Act, 1940, or any statutory modification thereof. The award of the arbitrator shall be final and binding on the parties. It is agreed that the contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the work with all due diligence and shall, until the decision of the arbitrator given abide by the decisions of the Employer and no award of the arbitrator shall relieve the contractor of his obligations to adhere strictly to the employers instructions with regards to the actual carrying out of the works. The employer and the contractor hereby also agree that arbitration under this Clause shall be a condition precedent to any right of action under the contract.

5. **PERIOD OF CONTRACT**

The contractor has to complete the work in all respects within the stipulated **60 days**,

6. **PENALTY CLAUSE**

Penalty clause at the rate of Rs. 600/- per day beyond the stipulated period of 60 days would be levied on the contractor. This amount shall be deducted from the contractor's bill.

7. **PAYMENT TERMS**

1	Defects Liability Period	Six months
2	Period of Final Measurement	Three months
3	Date of Commencement	10 th day after the date of work order
4	Date of Completion	60 days after the date of commencement
5	Liquidated damages at the rat of	Rs. 600/- per day subject to maximum 10% of accepted tender value
6	Value of works for Interim Payments	Rs. 3 lakh
7	Retention Percentage	5% on total project cost

- I. The contractor shall be paid by the Employer from time to time by installments on account of the work executed when in the opinion of the Employer work to the approximate value named in the chart as "Value of work for Interim Payments" (or less at the reasonable discretion of the Employer) has been executed in accordance with

this contract subject however, to a retention of the percentage of such value named in the Tender hereto as "Retention Percentage" until the total amount retained shall reach the sum named in the chart as "Total Retention Money" after which time the installments shall be up to the full value of the work subsequently so executed, and the contractor shall be entitled to the payment of the final balance in accordance with the Final Certificate to be issued in writing by the Employer at the expiration of the period referred to as "The Defects Liability Period" in the Tender hereto from the date of Virtual Completion or soon after the expiration of such period as the works shall have been finally completed and all defects made good according to the true intent and meaning thereof whichever shall last happen provided always that their completion shall not relieve the contractor from his liability nor relieve the contractor of his liability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt with in the certificate, and in case of all defects and insufficiencies in the works or materials which a reasonable examination would not have disclosed.

- II. The net rates or prices in the original tender shall determine the Valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein.
- III. Rates for all items, wherever possible, should be derived out of the Rates given in the schedule of quantities.
- IV. Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or addition relative to the amount of the whole of the contract work or to any part thereof shall be such that in the opinion of the Employer the net rate or price contained in the schedule of quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the contractor is by reason of such omission or addition rendered unreasonable or inapplicable the Employer shall fix such other rate or price as in the circumstances if he shall think reasonable and proper.

8. **INSTRUCTION TO BIDDERS.**

Interested bidders may visit the Bank for obtain prior approval / appointment for inspecting all the flats in the Bank and other infrastructure of the Bank. Thereafter, if they are interested, they can collect/download the RFP from Bank/NHB Website (www.nhb.org.in) having all details of the premises Department of National Housing Bank at address stated above from 11.00 AM to 3.00 Pm till **08-07-2014**. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding document. Failure to furnish all information's required in the bidding document may result in the rejection of its bid and will be at bidder's own risk.

- Tenders shall remain open to acceptance by the Bank for a period of three months from the date of opening of tender, which period may be extended by mutual agreement and the tenderer shall not cancel or withdraw the tender during this period.
- No binding legal relationship will exist between any of the Respondents and Bank until execution of a contractual agreement.
- Each Bidder acknowledges and accepts that Bank may in its absolute discretion apply selection criteria specified in the document for evaluation of proposals for short listing / selecting the eligible vendor(s). The RFP document will not form part of any contract or arrangement, which

may result from the issue of this document or any investigation or review, carried out by the bidder.

- The bidder will, by responding to Bank for RFP, be deemed to have accepted the terms of this Introduction and Disclaimer.
- Bidders are required to direct all communications related to this RFP, through the Nominated Contact person:

Contact: Sh. Sourav Seal
Position: Asst. General Manager
Email: souravs@nhb.org.in
Telephone: +91 - 11 - 24611070
Fax: +91 - 11 - 24649432

- Bank may, in its absolute discretion, seek additional information or material from any bidder after the RFP closes and all such information and material provided must be taken to form part of that bidder's response.
- Bidders should provide details of their contact person, telephone, fax, email and full address(s) to ensure that replies to RFP could be conveyed promptly.
- If Bank, in its absolute discretion, deems that the originator of the question will gain an advantage by a response to a question, then Bank reserves the right to communicate such response to all Respondents.
- Queries / Clarification if any may be sought from the contact persons detailed above before the deadline for submission of bids, between 10.00 am to 5.00 pm on any working days (Monday to Friday except holidays).
- Bank may, at its absolute discretion, engage in discussion or negotiation with any Bidder (or simultaneously with more than one Bidder) after the RFP closes, to improve or clarify any response.
- Bank will notify all short-listed Bidders in writing or by mail or by publishing in its website as soon as decision is taken on the outcome of their RFP. Bank is not obliged to provide any reasons for any such acceptance or rejection.
- The bids qualifying the Minimum Eligibility Criteria will be eligible for further evaluation and subsequently the bids which qualify both Minimum Eligibility Criteria and Technical Evaluation Criteria will be eligible for Financial Evaluation.
- 75% of material to be brought by the vendor at site & the same has to be endorsed by the Bank official before starting of the work for physical verification & inspection of the original manufacturer of respective paints company (inspection charges and conveyance charges if any will be borne by the Bank. Representative of the manufacture company will be invited from local address only).
- 50% payment on cost of material (MAS) will be released to firm on production of challan/invoice.

- Contractor has to return the empty bucket of paints to the Bank after completion of the work for Bank's record.

9. **EARNEST MONEY DEPOSIT**

The bidder has to submit earnest money deposit of Rs.30,000/- (Rupees Thirty Thousand Only) (The EMD of unsuccessful bidder shall be refunded after completion of tendering process and the EMD of the selected vendor shall remain with NHB as security deposit during the period of execution of contract for which no interest will be paid on the EMD. The security deposit shall be released only after successful completion/satisfactory execution of the contract.) by way of an e-payment in favour of **National Housing Bank**. The Accounts details are given below:

1.	<i>Beneficiary Name:</i>	National Housing Bank
2.	<i>Beneficiary Address:</i>	Core 5A, 4 th Floor, India Habitat Centre, Lodhi Road, New Delhi 110 003
3.	<i>Beneficiary Bank Name:</i>	State Bank of Hyderabad
4.	<i>Beneficiary Bank Branch Address:</i>	Pragati Vihar Delhi Branch, Ground Floor, Core-6, Scope Complex, Lodhi Road, New Delhi – 110 003
5.	<i>Type of Bank Account:</i>	Current account
6.	<i>Beneficiary Bank A/C No:</i>	52142903844
7.	<i>IFCS code of Bank branch:</i>	SBHY0020511
8.	<i>MICR No.:</i>	110004005

The proof of the payment should be enclosed and put in the envelope containing the Technical Bid; in the absence of which the bid may not be considered for further evaluation. The bidders are also required to submit ECS Mandate Form as enclosed in Annexure - C.

- The EMD security may be forfeited:
 - If a Bidder withdraws its bids during the period of bid validity
 - If a Bidder makes any statement or encloses any form which turns out to be false/incorrect at any time prior to signing of the contract
 - In case of successful Bidder, if the Bidder fails to Sign the contract.

9.1 Language of Bid

The bid prepared by the Bidders, as well as all correspondence, documents relating to the Bid exchanged by the Bidder and the Bank, supporting documents, and printed literature shall be written in English.

9.2 Masked Financial Bid

The bidder should submit a copy of the actual price bid (as per the format specified by Bank) being submitted to NHB by masking the actual prices. This is mandatory. The bid may be disqualified if it is not submitted by masking it properly. Bank reserves the right to cancel the bid at the time of financial evaluation, if the format/detail (except price) of 'Masked Financial Bid' does not match with the format/detail of actual Financial Bid submitted.

9.3 Cost of Bidding

The bidder shall bear all the costs associated with the preparation and submission of bid and Bank will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

9.4 Bidding Document

The bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the Bidding Document. Submission of a bid not responsive to the Bidding Document in every respect will be at the bidder's risk and may result in the rejection of its bid without any further reference to the bidder.

9.5 Amendment to Bidding Documents

At any time prior to the last Date and Time for submission of bids, the Bank may, for any reason, modify the Bidding Document by amendments at the sole discretion of the Bank. All amendments shall be uploaded on Bank's website.

In order to provide, prospective bidders, reasonable time to take the amendment if any, into account in preparing their bid, the Bank may, at its discretion, extend the deadline for submission of bids.

9.6 Period of Validity

Bids shall remain valid for **six months** from the date of its opening, as prescribed by the Bank. A bid valid for shorter period shall be rejected by the Bank as non-responsive.

9.7 Bid Currency

Prices shall be expressed in Indian Rupees only.

9.8 Submission of Bids

The bidders shall duly seal each envelope and place both the envelopes in a third envelope, which shall also be sealed properly.

The bid should be addressed to Bank at the following address up to the time and date mentioned on page 2 of this document.

The Dy. General Manager
Premises Department
National Housing Bank,
Head Office
Core 5-A, 3rd Floor,
India Habitat Centre, Lodhi Road,
New Delhi - 110003

9.9 Late Bids

Any bid received by the Bank after the due date of submission of bids will be rejected and/or returned unopened to the Bidder, if so desired by him.

9.10 Modifications and/or Withdrawal of Bids

- Bids once submitted will be treated, as final and no further correspondence will be entertained on this.
- No bid will be modified after the due date of submission of bids.
- No bidder shall be allowed to withdraw the bid, if the bidder happens to be a successful bidder.

9.11 Content of Documents to be Submitted

9.11.1 Documents required in Technical Bid Envelope (Sealed Cover):

- i. Undertaking Letter as per part "I" of Annexure - 'A'.
- ii. Bidder's information as per part "II" of Annexure - 'A'.
- iii. Compliance Statement Declaration – Annexure-'B'
- iv. ECS Mandate Format – Annexure – 'C'
- v. Pre-Qualification Criteria – Annexure – 'D'
- vi. Format for Financial Bid Annexure – 'J'

9.11.2 Documents required in Financial Bid Envelope (Sealed Cover)

- i. Financial offer: The offer should be as per Financial bid format in Annexure - 'J' and should be **all-exclusive (All applicable taxes to be quoted separately)**. In case of any variation (upward or down ward) in Government levies/taxes/duties etc. up-to the date of invoice, the benefit or burden of the same shall be passed on or adjusted to Bank.

10. TAXES

The employer shall deduct all applicable taxes at source at the time of making payments towards the works.

11. INSURANCE

11.1 The contractor shall reinstate all damages of every sort mentioned in this Clause, so as to deliver up the whole of the contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to property or third parties. The contractor shall indemnify the Employer against all claims which may be made against the Employer by any member of the public or other third party in respect of anything which may arise in respect of the works or in consequences thereof and shall at his own expense arrange to effect and maintain, until the virtual completion of the contract, with an approved Office or Policy of Insurance in the joint names of the Employer and the contractor against such risks and deposit such Policy or Policies with the Employer from time to time during the currency of this contract. The contractor shall take "**Contractors All Risk Policy**" for the contract value & "**Workman Compensation Policy**" for the Workers engaged in the work. The contractor indemnifies the employer for any loss and damage that occurs to person or building or third party while executing the work. Third party liabilities in "Contractors All Risk Policy" shall be minimum of Rs. 2 lakh only (Rs. two lakh only) per person for any one accident of occurrence. The insurance policies shall be taken in the joint names of the employer and the contractor and "National Housing Bank" name shall be first

in the insurance policies. The contractor shall also similarly indemnify the Employer against all claims which may be made upon the employer whether under the Workmen's Compensation Act or any other statute in force during the currency of this contract or at Common Law in respect of any employee effect and maintain, until the virtual completion of the contract, with an approved office, a policy of insurance in the joint names of the employer and the contractor against such risks and deposit such policy or policies with the employer from time to time during the currency of the contract. The policies are to be submitted to the employer within ten days from the date of the work orders.

11.2 The contractor shall be responsible for anything which may be excluded from the Insurance Policies above referred to and also for all other damages to any property arising out of and incidental to the negligent or defective carrying out of this contract. He shall also indemnify the Employer in respect of any costs, charges or expenses arising out of claim or proceedings and also in respect of any ward of or compensation of damage arising there from.

12. TERMINATION OF AGREEMENT

If any breach is committed by the Contracts in respect of any terms and conditions as stipulated in this RFP, Bank at its sole and absolute discretion, can terminate this agreement by written notice without assigning any reason and without payment of any compensation.

13. DISMISSAL OF WORKMEN

The contractor shall on the request of the Employer, immediately dismiss from the works, any person employed thereon by him who may, in the opinion of the employer, be incompetent or does misconduct and such persons shall not be again employed on the works of the Bank without the permission of the Employer.

14. BIDDING PROCESS (TWO STAGES)

For the purpose of the present job, a two-stage bidding process will be followed. The response to the RFP will be submitted in two parts:

- Technical bid Part I
- Financial bid Part II

The bidder will have to submit the Technical bid and Financial portion of the bid separately in two separate red lac-sealed envelopes (wax seal), duly super scribing **"Quotation for Painting/Whitewashing/Distempering / Polishing etc. at Jang Pura officer's flats, SFAC Flats at Vasant Kunj & Sukhdev Vihar, New Delhi"**, "TECHNICAL BID" or "FINANCIAL BID" as the case may be.

TECHNICAL BID shall not contain any pricing or financial information.

The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person duly authorized by him. The authorization shall be indicated by a written power of attorney accompanying the Bid. All pages of the Bid shall be initialed by the person(s) signing the Bid.

The Bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case corrections shall be initialed by the person(s) signing the Bid.

15. BID OPENING AND EVALUATION

The Bank will open the technical bids, in the presence of Bidders representative who choose to attend, at the time and date mentioned in Bid document at the address mentioned at **point no. 6** in "Bid Details" at page no. 2.

The bidders or their representatives who are present shall sign register as an evidence of their presence. In the event of the specified date of bid opening being declared a holiday for Bank, the bids shall be opened at the appointed time and place on next working day.

In the first stage, only TECHNICAL BID will be opened and evaluated. Bidders satisfying the technical requirements as determined by the Bank and accepting the terms and conditions of this document shall be short-listed. In the second stage, the FINANCIAL BID of short-listed bidders will be opened. Bank reserve right to accept or reject any technical bid without assigning any reason thereof. Decision of the Bank in this regard shall be final and binding on the bidders.

Financial bids of those bidders whose technical bids are found suitable by the Bank shall only be opened.

16. CLARIFICATIONS ON BIDS

To assist in the examination, evaluation and comparison of bids the Bank may, at its discretion, ask the bidder for clarification and response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

17. PRELIMINARY EXAMINATION

The Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required information has been provided as underlined in the bid document, whether the documents have been properly signed, and whether bids are generally in order.

The bid determined as not in order as per the specifications will be rejected by the Bank.

18. CONTACTING THE BANK

Any effort by bidder to influence the Bank in the Bank's bid evaluation, bid comparison or contract award decision may result in the rejection of the Bidders' bid. Bank's decision will be final and without prejudice and will be binding on all parties.

19. BANK'S RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS

The Bank reserves the right to accept or reject any bid and annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the Bank's action.

Bank reserves the right to select more than one bidder keeping in view its large requirements.

20. SIGNING CONTRACT

On receipt of intimation from the Bank of the acceptance of his/their tender, the successful tenderer shall be bound to implement the contract and within fourteen days thereof the successful tenderer shall sign an agreement in accordance with draft agreement and the schedule of conditions but the written acceptance by the tenderer will constitute a binding contract between Bank and the person so tendering whether such formal agreement is or is not subsequently executed

-----XXX-----

Part - I

Undertaking letter

Place _____

Date _____

To

The Asst. General Manager
Premises Department
National Housing Bank,
Head Office
Core 5-A, 3rd Floor, India Habitat Centre, Lodhi Road,
New Delhi - 110003

Sir

Having examined the specifications and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities and in accordance in all respects with the specifications and instructions in writing referred to in General Conditions, Specifications, Schedule of Quantities and agreement and with such materials as are provided for, by, and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

(a)	Description of works	Painting/Whitewashing/Distempering/Polishing etc. for NHB Officer Flats 32 nos. at Jangpura having 8 basement and 09 no. flats and garage at Vasant Kunj, SFAC Flats, Sector -A, pocket -B and 02 no. flats and garage at SukhDev Vihar, New Delhi.
(b)	Earnest Money	Rs. 30,000/- (Rs. Thirty Thousand Only) by way of an e-payment or in the form of Demand Draft in favour of National Housing Bank payable as under:- Account No. 52142903844 Bank. State Bank of Hyderabad. Branch. Pragati Vihar Delhi Branch, Ground Floor, Core 6, Scope Complex, Lodi Road, New Delhi- 110003. Account Type. Current. IFSC Code. SBHY0020511
(c)	Percentage, if any, to be deducted from bills against security deposit for a period of one year.	5%
(d)	Time allowed for completion of the works from tenth day after date of written order for commencement of work.	60 Days

Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to the National Housing Bank the amount mentioned in the said conditions.

I/We enclose herewith a sum of Rs. 30,000/- (Rs. Thirty Thousand Only) through ECS, transaction details No. _____, dated _____ or DD no. _____ Date: _____ favoring National Housing Bank, New Delhi. Should I/We fail to execute the contract when called upon to do so, I/We do hereby agree that this sum shall be forfeited to the National Housing Bank.

Our bankers are:

- (i)
- (ii)

The names of partner of our firm are:

- (i)
- (ii)

Name of the partner of the firm.

Authorized to sign the documents etc.

OR

Name of person having Power of Attorney to sign the Contract. (Certified true Copy of the Power of Attorney to be attached).

Yours faithfully,

For _____

Signature _____

Name _____

Address _____

(Authorised Signatory)

Part - II**Bidder's Information****Application for Whitewashing / Painting work for Jung Pura officers flats, SFAC officers flats at Vasant Kunj & SukhDev Vihar officers flats, New Delhi.**

From

To

AGM (Premises)
National Housing Bank,
Core 5A, India Habitat Centre,
Lodi Road
New Delhi 110003.

Sr. No.	Name of the firm with full address and contact numbers/fax etc	Name of work	Value of the work	Years of Experience in the field	Date of award of work	PF coverage of the staff to be deployed Yes / No

*Bank Reserves right to decide the cut off duration of Experience.

**Bank reserves right to call for proof/do verifications.

**COMPLIANCE STATEMENT
DECLARATION**

Terms and Conditions

We hereby undertake and agree to abide by all the terms and conditions stipulated by the Bank in this RFP including all addendum, corrigendum etc. (Any deviation may result in disqualification of bids).

**Signature:
Seal of company**

Technical Specification

We certify that the systems/services offered by us for tender confirms to the specifications stipulated by you with the following deviations

List of deviations

- 1) _____
- 2) _____
- 3) _____
- 4) _____

(If left blank it will be construed that there is no deviation from the specifications given above)

**Signature:
Seal of company**

**FORM FOR PROVIDING DETAILS OF BANK ACCOUNT FOR CREDIT OF PAYMENT
FROM NATIONAL HOUSING BANK**

(Please fill in the information in CAPITAL LETTERS)

1. Name of the vendor/supplier	_____
2. Address of the vendor/supplier	_____

	City _____ Pin Code _____
E-mail id	_____
Phone /Mobile No.	_____
Permanent Account Number (PAN)	_____
Service Tax Registration No.	_____
TIN No.	_____
3. Particulars of Bank Account	
A. Name of Account same as in the Bank	_____
B. Name of the Bank	_____
C. Name of the Branch	_____
D. Address of the Branch with Tel No.	_____

E. Account No. (appearing in Cheque book)	_____
F. Account Type (SB, Current, etc.)	_____
G. MICR No.	_____
H. IFSC Code of the bank branch (to be obtained from the respective branch)	_____

I/We hereby authorize National Housing Bank to credit payment(s) to my/our above bank account by ECS. #
(#ECS will accepted on centers where the facility is available).

I/We hereby declare that the particular given above are correct and complete. If the transaction is delayed or not effected at all by ECS for reasons of incomplete or incorrect information, I/we would not hold National Housing Bank responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through RTGS/NEFT.

I also agree that without prejudice to the generality of the foregoing, in the event National Housing Bank is not able to carry out the ECS instructions given by me, National Housing Bank may make such arrangements for payment as deemed appropriate by it, for effecting the transaction.

Place:

Date:

Authorized Signatory/ies

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp:

Date:

Signature of the Authorized Official of the Bank

Pre-Qualification Criteria

1. The firm should have undertaken similar type of three works amount / costing minimum 5 lakh during last 5 years or any similar two works costing 7.50 lakhs and above during last 5 years.
2. Average turnover of the bidding company should be more than 50 lakh for the last three financial year.
3. The company should have worked in at least 5 Govt sector organization / FIs / PSUs for the last 5 years.
4. **The bidders should be empanelled with RBI and or SBI for similar work.**

Note:- The bidder must provide documentary evidence against the PQC criteria mentioned above, faulty which the bid may not be considered for further evaluation.

Safety Code

1. Sufficient first aid appliances including adequate supply of sterilized dressings and cotton wool should be available at the work site.
2. Injured person(s) shall be taken by the Contractor to a nearest hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workers for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the said rails shall not be less than 30 cms (clear) and the distance between two adjacent rungs shall not be more than 30 cms. When a ladder is used, an extra labour shall be engaged for holding the ladder.
5. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.

(ii) The workers should supply suitable facemasks for use when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
6. Hoisting machines and tackle used in the works, including their attachments anchorage and supports shall be in perfect condition.
7. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.
8. All the labours engaged in the work have to be insured properly against any accident at site.

SPECIFICATIONS

General

1. The entire painting work shall be done in first class manner. The contractor shall use ready-made paints of best quality and of approved manufacturers of appropriate grade as per Annexure A to the specifications. The contractor will not be permitted to carry out any mixing at site except for addition of thinners for thinning the paint, which shall be carried out in the presence of Employer representative. The contractor shall deposit with the Employer at his own cost, sample panels of paints approved prior to commencement of work. The colors shades of the paint approved by the Employer only shall be used. For outside painting, sample area shall be prepared and the shade got approved.
2. Rates shall be inclusive of doing plaster patchwork (not exceeding 0.1 m² for each patch) and also making up the broken, edges of walls, columns, beams, sills, ceilings etc. so as to match the existing surface.
3. Special care shall be taken by providing **suitable covers tarpaulins etc. to prevent dust nuisance and for protecting furniture and costly equipment from stains**. The work shall be carried out without any inconvenience to the occupants. The rates quoted shall included covering of furniture and for handling and rearranging the furniture etc. and any damage to property caused by the contractor, shall be made good by the contractor at his cost. The internal painting work in residential buildings shall be done as per an approved schedule to be prepared in consultation with the Employer, to complete all works required to be done, in as short a time as possible, in each flat. The contractor has to wash and clean the floors etc. after his work in that area has been completed.
4. Surface prepared for painting shall be got approved before proceeding with painting work. Similarly, work for each coat shall also be got approved from the employer before proceeding to next coat.
5. No further, coat shall be applied, until previous coat has completely dried.
6. Additional coats shall have to be given without any extra cost, if instructed by the employer, over and above the number of coats prescribed until the surface presents smooth and even finish.
7. **After day's work is over, stains of paint over floor, fittings, furniture, glass panes etc. shall be thoroughly removed to the satisfaction of the house Employer.**
8. The contractor should include the cost of erecting scaffoldings, for painting the building from inside and outside.
9. Care should be taken to paint electric wirings on batten for which no extra payment will be made.

Mode of Measurements

Measurement shall not be taken for individual items of white washing, distempering, painting etc. The quantities shown for various items (after applying respective co-efficient) in the format of "Schedule of Quantities" are the "Indicative Quantities" and these are not be considered for the purpose of working out payment. Payment shall be made on the basis of actual measurement of work done as more specifically indicated in the schedule of quantities.

DETAILED SPECIFICATIONS**(1) Patches****(a) Repairing**

The patch repairs shall generally be carried out as under.

- (a) Patches should be marked properly on the surface and all loose plaster of the cracked portion shall be removed as directed by the Employer.
- (b) The surface to be patched shall be wetted thoroughly and if plain, shall be raked or roughened up by hacking.
- (c) The plastering shall be done as directed. The finishing coat shall match the adjoining surface. The rate quoted shall include all types of finishing and no extra payment shall be admissible.
- (d) The cement mortar used shall be 1:4 (one part cement to four parts of sand by volume) and the work shall be done as directed by the Employer.
- (e) The patches thus repaired shall be cured adequately and shall be got approved from the Employer before proceeding further.
- (f) Wide cracks in plaster, if any, due to separation of brick work from the concrete or wood work or between two masonry panels or diagonal cracks shall be grooved as directed, filled with 1:2 cement plaster with the addition of "Grouted" or "Expanded" are surface finished with plaster of Paris. No payment will be made for this operation.
- (g) Minor cracks in plaster due to separation of brickwork from the concrete or woodwork or between two masonry panels of diagonal cracks shall be grooved as directed, filled and finished with "SNOW FILLA". The rates quoted for respective items shall be inclusive of this operation.

(b) Measurement

The measurements of the patches exceeding 0.1 m² in area shall only be recorded. The patching work having 0.1 m² or less in area shall not be measured and paid for.

(2) Scaffolding

Unless otherwise instructed by the Employer, double scaffolding having two sets of vertical supports shall be provided. The supports shall be sound and strong, tied together by horizontal members over which scaffolding planks shall be fixed.

The work of scaffolding shall be deemed to be the part of the work of respective items under schedule and no extra payment in this regard under any circumstances shall be admissible.

The scaffolding thus erected shall have to be got approved from the employer before commencing the work of actual painting.

However, it should be noted that approval from the Employer shall not relieve the contractor of his responsibility and any damage to the property or any loss of life due to the negligence on this regards shall be at the contractor's account.

(3) Preparation of Surfaces for Painting.

The work of painting color washing and plaster surfaces shall be done according to IS 2395(1994) – code of practice for painting concrete, masonry and plaster surfaces.

The work of painting metallic surfaces shall be done according to IS 1477 (1971) - code of practice for painting Ferrous materials in building.

The work of painting wooden surfaces shall be done according to IS 2338 (1967) - code of practice for finishing of wood.

(a) Preparation of surface for painting concrete, masonry and plaster surfaces

The surface shall be scrapped thoroughly to remove existing distemper color wash or white wash or any other protective film. Any major patch repair or crack shall be cut out and made good as specified under Patch Repairing. Cracks may be wetted thoroughly prior to filling or priming paint may be applied to the sides of the cracks to avoid undue absorption of water and subsequent shrinkage of the filling. For filling plaster of Paris gauged with about one third of its volume of hydrated lime or “SNOW FILLA”.

Prior to painting, fine cracks may be filled with distemper or Enamel putty depending on the proposed finish.

Distemper or lime wash shall be totally removed prior to repainting. The surfaces shall be wetted before scrapping.

Greasy or lily spots in the surface should be removed by approved method. One coat of chalk and glue may be applied before application of color/whitewash. The rates quoted shall include all the above operations.

(2) Exterior Painting

The surface shall be prepared in the similar fashion as specified under lime and color wash. In addition, any existing fungus or mould growth shall be completely removed by thoroughly scrapping and rubbing down with bristle brush and sand paper and then washing down with clean water and allowed to dry. The surface shall be brushed with a soft bristle to remove any dust particles 24 hours after the wash.

(A) With Flat Oil Paint

Preparation

The ready mixed exterior quality flat oil paint shall be prepared strictly according to the manufacturer’s specification.

Application of Painting

The painting shall be carried out as follows.

- (i) Apply one coat of specified primer of approved quality.

- (ii) Apply first coat of flat oil paint as per manufacturer's specification. The shade of the first coat shall always be one or two tone lighter than the final shade, which would be achieved by adding white shade flat oil paint of same specification. After allowing the first coat to dry, the excessive air holes, indentations, cracks etc. should be made up with putty to yield uniform plain surface.
- (iii) After overnight drying and light sand papering of surface, apply second coat of flat oil paint of final approved shade.
- (iv) If directed by the Bank additional cost of paint should be given to bring the surface to uniform shade and tone at no extra cost.

(B) Waterproof or Cement Paint

The surface shall be prepared as specified at "Exterior Painting" above and thoroughly wetted with clean water before waterproof cement paint is applied.

The surface shall be prepared strictly as per manufacturer's specification and in such quantities as can be used up in an hour of its mixing as otherwise the mixture will set and thicken, affecting flow and finish.

The paint thus prepared shall be applied on clean and wetted surface with brush. The solution shall be kept stirred during the period of application. It shall be applied on the surface, which is on the shady side of the building so that the direct heat of the sun on the surface is avoided. The completed surface shall be watered after the day's work. Number of coats shall be as specified in the item. The first coat shall always be in white shade or one or two tones lighter than the final approved shades.

(3) Painting for Interior Surface

(A) Oil Bound Distemper

- (i) **Preparation of surface** – The surface shall be prepared according to the instructions under lime and color washing. In addition, before application of primer coat the surface shall be cleaned with water and allowed to dry.
- (ii) **Preparation of paint** – The paint shall be prepared strictly according to the manufacturer's instructions and specifications.
- (iii) **Application of paint**
 - (a) Before application of primer coat, the surface shall be thoroughly dusted and then a coat of approved primer shall be applied. After allowing the surface to dry, the surface shall be sand papered lightly and indentations, unevenness etc. shall be made up by giving a coat of putty to obtain a uniform and plain surface.
 - (b) First coat of oil bound distemper of approved brand and shade one or two tones lighter than the final approved shade shall be applied uniformly by using soft bristle brush.
 - (c) After allowing the surface to dry for a minimum period of 18 hours, light sand papering and touching up uneven spots with putty, second coat of oil bound distemper shall be applied. This coat may be of final shade where coats of oil bound distemper is specified. Where painting is specified to be in three coats, the shade of paint of the second coat may be one tone lighter than the final shade. The third coat where specified shall be of final approved shade. The final coat of oil bound distemper shall always be finished by using rollers to obviate brush marks.

(B) Interior grade flat oil paint or plastic emulsion/acrylic pain

The paint shall be of approved manufacturer and shade.

- (i) **Preparation of surface** – The surfaces shall be prepared according to the instructions under lime and color washing. In addition, before application of primer coat the surface shall be cleaned with water and allowed to dry.
- (ii) **Preparation of paint** – The paint shall be prepared strictly according to the approved manufacturer's specifications and directions.
- (iii) **Application of paint** – First coat of oil bound distemper of approved brand and shade one or two tones lighter than the final approved shade shall be applied uniformly by using soft bristle brush.

(C) Enamel painting – wood and plaster surface

- (a) While preparing surface in old woodwork, accumulated dirt, grime, mould, growth due to dampness etc. shall be removed and the surface examined for defects. All projections such as glue or whiting spots shall be carefully removed with stopping knife and cleaned after which all knots shall be filled with knotting solution. Resinous or loose knots shall be removed and gaps filled with seasoned timber piece and made level with the rest of the surfaces.
- (b) Surface of previously painted woodwork, if it is smooth and in the good conditions, shall be cleaned with while spirit or other detergent. Rub surfaces with abrasive paper wash, clean, removed with fresh water and allow the surface to dry. Defective and loose putty shall be replaced.
- (c) Where old painted surface has become badly blistered and cracked, the paint shall be completely removed either with blowlamp or with an approved quality paint remover.
- (d) In case of walls dados required to be painted with enamel paint, if the old paint is white or color wash, distemper or oil bound distemper, the old coating shall be thoroughly scrapped off until the original plaster surface is exposed. If old paint is oil paint and in good condition, surface shall be sand papered and cleaned.
- (e) Painting shall be carried out as much as possible in dry and warm weather. Two coats of paints shall be applied to the surfaces as per schedule of work.

(4) Enamel Painting to Steel Work

- (a) The work shall generally be carried out as per IS 1477(1959), wherever applicable and as directed by the Bank.
- (b) The surface shall be thoroughly cleaned of all scale, rust, dirt, old paint, grease and other imperfections by scrapping and brushing with steel wire brushes and if necessary, the surface shall be cleaned by chipping or any other best-known methods, such as sand blasting and burning. The surface shall be made thoroughly dry.
- (c) Apply a coat of oil corrosive metal primer of approved make.
- (d) Apply a coat of putty to make the surface even and uniform.
- (e) Apply first coat of ready mixed enamel paint of approved make, quality and shade. The first coat shall be a tone tighter when compared to the final approved shade.
- (f) Apply finishing coat of approved make as directed.

(5) Painting CI, GI Asbestos etc. Pipes and Fittings

- (a) Paints – Paints, unless otherwise specified shall be first quality enamel paint of approved make and shade. The primer coat shall be red oxide or any approved suitable metallic primer ready mixed and of approved manufacture.
- (b) Preparation of surfaces – All rust and scales shall be removed by scrapping or by brushing with steel wire brushes. All dust and dirt shall be carefully and thoroughly wiped away. The surface, if wet, shall be sun dried.
- (c) Application – After preparing the surface, one coat of primer shall be applied. Care shall be taken to ensure that the surface is fully and completely covered, special attention being paid to the joints.
- (d) When the primer coat has dried up and before any moisture, dirt, dust etc. settles on the surfaces, paints of the desired shade shall be applied to pipes. Application shall be done with brushes and the paint shall be spread evenly. The Surface shall be given two or more coats and shall finally present a uniform appearance.

(6) Polishing & Varnishing

- (a) **French Polishing** – French spirit polish shall be of an approved make conforming to IS 348. If it has to be prepared on site, the polish shall be made by dissolving 0.7 Kg of best shellac in 45 liters of mythylated spirit without heating. To obtain required shade pigment may be added and mixed.

Surface shall be cleaned. All unevenness shall be rubbed down smooth with sand paper and well dusted. Knots, if visible, shall be covered with a preparation of red lead and glue. Resinous or loose knots and gaps shall be with seasoned timber pieces and made level with rest of the surface. Holes and indentations on the surface shall be fitted with putty made of whiting and linseed oil. Surface shall be given a coat of filler made of 2.25 Kg of whiting in 1/5 liters of mentholated spirit. When it dries, surface shall be rubbed down perfectly with sand paper and wiped down.

Piece of clean fine cotton cloth and cotton wool made into shape of pad shall be used to apply polish. The pad shall be moistened with polish and rubbed hard on the surface applying the polish sparingly but uniformly and completely over the entire surface. It shall be allowed to dry and another coat applied in the same way. To give finishing coat, the pad shall be covered with Fresh piece of clean fine cotton cloth, slightly damped with mythylated spirit and rubbed lightly and quickly with a circular motion, until the finished surface attains uniform texture and high gloss.

- (b) **Wax Polishing** – Preparation of surface shall be as in the case of French polish. Wax Polish shall either be prepared on site or obtained read made from market. Polish made on the site shall be prepared from a mixture of pure bees wax, linseed oil, turpentine and varnish in the ration of 2:1 & ½:1:1/2 by weight. The bees wax and the boiled linseed oil shall be heated over slow fire. When the wax is completely dissolved, the mixture shall be cooled until it is just warm, and turpentine and varnish added to it in the required proportions and the entire mixture is well stirred.

Surface shall be prepared as described under “French Polishing” except that final rubbing shall be done with sand paper, which has been slightly moistened with linseed oil. Mixture or polish shall be applied evenly, with a clean cloth pad in such a way that no blank patches are left, and rubbed continuously for half an hour. When the surface is quite dry a second coat shall be applied in the same manner and rubbed continuously for an hour or until the surface is dry. Final coat shall then be applied and rubbed for two hours or more if

necessary, until the surface has assumed a uniform gloss and is quite dry showing no sign of stickiness when touched. Gloss of the polish depends on the amount of rubbing, therefore rubbing must be continuous and with uniform pressure and frequent change in direction.

- (c) **Varnishing** – Preparation of surfaces shall be carried out as in case of polishing. Varnish shall be of approved make and shall contain 3 parts of copal, 5 parts of turpentine and 2 parts of linseed oil. After preparation of surface, 2 coats of clean boiled linseed oil shall be applied at sufficient interval of time. After the linseed oil has dried two coats of varnish of approved manufacturer shall be applied at sufficient interval of time. If the surface fails to produce the required gloss an additional coat shall be applied without any extra cost.

LIST OF APPROVED MATERIALS

	Oil Bound Distemper /Acrylic Distemper	Synthetic Enamel Paint	Flat Paint Ext. Quality	Cement Paint	Cement Primer	Red Oxide Primer	Plastic Emulsion Paint
1	2	3	4	5	6	7	8
1. Shalimar Paints Ltd.	"No. 1" premium acrylic distemper	"Superlac" hi gloss enamel	Flat paint for exteriors		Shalimar Cement Primer	Shalimar Red oxide metal primer	"Superlac" Acrylic emulsion
2. Goodlas Nerolac Paints Ltd.	Nerolac Acrylic distemper	Nerolac Synthetic enamel	Neromatt Synthetic flat paint exterior		Primolite Cement Primer	Palm tree red oxide metal primer	Nerolac acrylic emulsion (popular range)
3. Jenson & Nicholson Paints Ltd.		"Brolac" Polyurethane synthetic enamel	Robbialac flat oil paint for interior				Robbialac acrylic plastic emulsion
4. Asian Paints	"Tractor" synthetic washable distemper	Apolite premium gloss enamel			"Utsav" cement primer	Asian Redoxide metal primer	Apolite super acrylic emulsion paint
5. Berger Paints India Ltd.	"Bison" Acrylic Distemper	Luxol high gloss premium enamel	"BP" Synthetic Interior Flat Paint		"BP" Cement Primer (alkali resistant) water thinnable	"Butterfly" metal primer Red Oxide	Luxol Silk Luxury Premium Emulsion
6. Snowcem India Ltd.				'Snowcem Plus'			

Name of Work: Tender for Painting/Whitewashing/Distempering/Polishing etc. for NHB Officers Flats at JangPura and SFAC Flats in Vasant Kunj, New Delhi

Schedule of Quantities - A Preamble

The quoted rates are inclusive of following:

1.	Contractors are requested to inspect the existing surfaces to be painted and understand the scope of work well before quoting their rates.
2.	The rates quoted above also include preparation of the existing surfaces and making them even and smooth with all the required materials & lab our to the satisfaction of Bank's Bank.
3.	The rates shall also include the required number of coats of paints in case of all items, to make the final finish acceptable to the Bank etc.
4.	The rates are inclusive removal of all the paint stains on floor, walls, ceiling, glasses etc. and soap cleaning of floor, skirting, tiles, plumbing & sanitary fixtures with cleaner/acid, electrical fixtures etc. and removing and carting away all debris out side from colony premises and handing over the flat in a neat & clean condition.
5.	Quantities mentioned in the B/Q are approximate and payment shall be made based on the actual measurements at site. The contractor shall submit the details of actual measurements in Banking manner along with all the bills.
6.	Before commencing the work all plants and trees etc. found on the walls, terraces etc. shall be completely uprooted and the cracks or holes etc. shall be filled in as directed.
7.	Double scaffolding (wherever applicable) up to complete height of the building externally and to the floor height in each floor.
8.	All articles of furniture, equipment etc. shall be protected by covering with cloth or tarpaulin etc. and the furniture shifting, re-shifting and rearranged and floors cleaned and mopped after the day's works.
9.	Painting of hardware fittings wherever directed in case of painting if doors and windows.
10.	Painting of all picture hooks, fan hooks, coat hangers, battens, hooks etc.
11.	Curing the items of work involving the use of cement and waterproof paints.
12.	Removal of all the paint stains on floor, walls, ceiling, glasses etc.
13.	All paints shall be of first quality of approved brand and shade and applied as detailed under tender.

Part II -Financial Bid

Offer for Whitewashing / Painting work for Jung Pura officers flats, SFAC flats at Vasant Kunj & SukhDev Vihar, New Delhi.

The site where flats is exists and is to be painted has been seen and inspected by us. We agree to whitewashing / Painting work at Jung Pura officer's flats, SFAC flats at Vasant Kunj & SukhDev Vihar, New Delhi at the following rates.

S. no.	Item Description	unit	Qty	Rate	Amt.
1.	Repairing the damaged portion of plaster by dismantling of loose plaster and providing plaster, rendering with cement mortar in 1:4 (one cement and four sand) as per existing design/pattern and thickness with Neat and clean finish/sand faced finish in patches to match with the neighboring surfaces including carefully braking the existing plaster at all levels and carting away the debris, curing, scaffolding etc. complete as directed.	Sq mt	100.00 Sq Mt		
2.	Providing and applying two or more coats of 1 st quality Oil Bound Distemper of approved manufacture and in desired shades and finish (plain or roller finish) including making the surfaces, applying putty on surfaces to make the surfaces even to the interior surfaces of walls, ceiling, beams, canopies, balconies etc. including scaffolding etc. Complete as directed.	Sq mt	7605.00 Sq Mt		
3.	Providing and applying two or more coats of 1 st quality Plastic Emulsion Paint (in Drawing Room only in Jangpura officers flat not in other colonies) of approved manufacture and in desired shades and finish (plain or roller finish) including making the surfaces, applying putty on surfaces to make the surfaces even to the interior surfaces of walls, ceiling, beams, canopies, balconies etc. including scaffolding etc. Complete as directed.	Sq mt	3395 Sq Mt		
4.	Providing and applying two or more coats or 1 st quality synthetic enamel paint of approved brand and manufacturer of approved shade to wooden and steel surface of doors, windows, shelves loft, wooden cabinet, Wardrobes, drawers(inside also) Kitchen cabinet, pelmets etc. as per the requirement and specification including scaffolding etc. Complete as directed.	Sq mt	3660.00 Sq Mt		
5.	Providing and applying one or more coats of French sprit polish of approved brand and manufacturer of approved shade to teakwood/commercial board surface in doors, windows, shelves loft, wooden cabinet, Wardrobes, drawers(inside also) Kitchen cabinet, pelmets etc. of approved manufacture as per the requirement and specification including scaffolding etc. Complete as directed.	Sq mt	2700.00 Sq Mt		

6.	Painting with snowcem paint of 1 st quality of approved brand and manufacture of required shade of boundary walls of Jangpura Flats and all exterior surfaces of Building of Jang Pura and SFAC Vasant Kunj and SukhDev Vihar Flats etc. as per specification and direction of Engineer-In-Charge.	Sq mt	11600.00 Sq Mt		
7.	Properly cleaning, greasing /oiling including carefully taking out the existing exhaust fan (from frame) and ceiling fan with caps & rods from fan hook, installation of fan after painting & making electric connection etc. all as directed. (a) Ceiling fan (b) Exhaust fan	No No	250 Appx 45 Appx		
8.	Applying two coats or more of synthetic enamel paint as required to GI pipes, fan hooks, bracket of washbasin and kitchen sink, meter boards etc. in all flats, exposed CI/AC soil and rain water pipes manhole covers, MS covers, pipes, barbwire, angle iron post, including scrapping, scaffolding etc. complete as directed.	L.S.	Job Work for 32 + 9 + 2 = 43 Flats		
Total					

L1 criteria:- L1 criteria will be calculated based on the total value quoted by the bidders in their commercial bid.

Place

Date

Signature, address
& Tel no of the contractor with seal