

**Corrigendum –RFP for Procurement of IT consultancy service**

1.	Last date and time for sale of Bidding Documents	27/10/2016 18:00 hrs
2.	Last date and time for receipt of Bidding Documents	27/10/2016 18:00 hrs
3.	Date and Time of Technical Bid Opening	28/10/2016 12:00 hrs

S.No	Clause No	Existing RFP Clause	New RFP Clause/ Amendment/ Clarification
1.	Pg.11, Clause E, Point 10(d)	Content writing and proofing for website/public facing communication needs	Assist in creation and review of content for the website/public facing communication needs
2.	Pg.11, Clause E, Point 10(e)	Assist with third-party software installation and setup	Removed
3.	Pg.11, Clause E, Point 10(l)(iii)	Monthly on-site meetings by dedicated Account Manager	Removed
4.	Pg.11, Clause E, Point 11	Note: This RFP is not exhaustive in describing the functions, activities, responsibilities and services for which vendor will be responsible. Vendor, by participation of this tender, implicitly confirm that if any functions, activities, responsibilities or services not specifically described in this RFP are necessary or appropriate for the proper performance and provisioning of the IT environment, they will be deemed to be implied by and included within the scope of services under this RFP and vendor's response to the same extent and in the same manner as if specifically described in this RFP and vendor's response	This RFP is not exhaustive in describing the functions, activities, responsibilities and services for which vendor will be responsible. Any other functions, activities and responsibilities or services that are not mentioned in the RFP may be included within the scope of services only after a mutual agreement between the Bank and the vendor.
5.	Pg.19, Clause F, Point 17	The envelope should be non-window and separately super scribed as "Technical Proposal for Online Reporting Solution & Support Services" and "Commercial Proposal	"Technical Proposal for IT Consultancy Services " and "Commercial Proposal for IT Consultancy Services"

		for Online Reporting Solution & Support Services", as applicable.	
6.	Pg.21, Clause F, Point 27	Order Cancellation (Full Clause)	Order Cancellation: The Bank reserves the right to cancel the purchase order if the deputation of consultant is delayed for more than two weeks at description of Bank. Please refer J.1.A for further reference.
7.	Pg.23, Clause F, Point 35	Verification of reference installations	Removed
8.	Pg.24, Clause F, Point 39	Packing	Removed
9.	Pg.24, Clause F, Point 40	Inspection and Test	Removed
10.	Pg.28, Clause G, Point 3	Bidder is expected to review the Bank's current website design and its content. Bidder will review the content of entire website and provide content management services.	Bidder would assist in preparation and review of content for the Bank's website.
11.	Pg.29, Clause G, Point 7	The bidder shall also perform an independent assessment of the regulatory requirements to highlight any requirements that the Bank may not be complying with or any new regulatory requirements that the bidder is aware of being enforced in the near future. The review shall highlight the gaps in implementation and monitoring mechanisms and propose means to address the same.	"The bidder shall also perform an independent assessment of the regulatory requirements with respect to the Bank's IT processes/ setup/applications etc. to highlight any requirements that the Bank may not be complying with or any new regulatory requirements that the bidder is aware of being enforced in the near future. The review shall highlight the gaps in implementation and monitoring mechanisms and propose means to address the same"
12.	Pg.46, Clause J, Point B.II	Penalty for absence (Exclusions): Down time due to following situations will not be considered for the purpose of penalty calculation <ul style="list-style-type: none"> <li>• Pre-approved scheduled absence by the bidder with prior intimation.</li> <li>• Force majeure events including on site power failures.</li> </ul>	Penalty for absence (Exclusions): Absence due to following situations will not be considered for the purpose of penalty calculation: <ul style="list-style-type: none"> <li>• Pre-approved scheduled absence by the bidder with prior intimation.</li> </ul>
13.	Pg.46, Clause J, Point C	For any of the Personnel provided as a replacement under Clauses (i) and (ii) above, the rate of remuneration applicable to such person as well as any reimbursable expenditures (including expenditures due to the number of eligible dependents) the Consultant may wish to claim as a result of	"remuneration" to be read as man-month/man-day rate for the resource as submitted in the proposal

		such replacement, shall be subject to the prior written approval by the Client. Except as the Client may otherwise agree, (i) the Consultant shall bear all additional travel and other costs arising out of or incidental to any removal and/or replacement, and (ii) the remuneration to be paid for any of the Personnel provided as a replacement shall not exceed the remuneration which would have been payable to the personnel replaced.	
14.	Pg.46, Clause J, Point 8.i.a	After expiry of the 1 year support/consultancy period, Bank may renew the contract based on satisfactory services during the lapsed period of contract	" After expiry of the 2 year support/consultancy period, Bank may renew the contract based on satisfactory services during the lapsed period of contract"
15.	Pg.46, Clause J, Point 8.ii	Support Clause	8.ii.c onwards removed
16.	Pg.51, Annexure I, point 13	Provide the range of services /options offered by you covering service description and different schemes available for: <ul style="list-style-type: none"> <li>o Implementation of online reporting Solution</li> </ul>	Provide whether bidder has provided IT consultancy with focus on scope as defined in Phase I & Phase II of this RFP
17.	Pg.54, Annexure III	"Any deviation may result in disqualification of bids"	Deviation submitted through this annexure may be accepted/rejected at discretion of the Bank.
18.	Pg.62-63, Annexure - IX	Annexure IX (Commercial bid format)	Revised. Format for Annexure IX is detailed below.

### Corrigendum - Revised Annexure

#### **Annexure IX**

#### **I. Present Requirement (Weightage 80%)**

##### **A. Cost Matrix**

**Table A**

S.N o	Item Description	Cost excl. of taxes	Tax Rate	Total Cost inclusive of taxes
1	Total Cost towards consultancy and delivery during Phase I			

2	Total Cost towards consultancy and delivery during Phase II (Onsite - 1 week per quarter of PM and 2 weeks per month of domain expert)			
3	Total cost towards onsite domain expert consultant for ancillary jobs/consultancy with minimum 3 weeks per quarter during contract period.			
4	Total cost towards consultancy and delivery for additional 12 months post completion of Phase II. (Onsite - 1 week per quarter of PM and 2 weeks per month of domain expert)			
5	Total Cost (X)			

Bank will initially place work order for 24 months (Phase I & Phase II tenure). However, Bank may issue additional work order for another 12 months' subject to performance review.

**Table B (Weightage 20%)**

S.No	Item Description	Cost excl. of taxes	Tax Rate	Total Cost inclusive of taxes
i.	Man-day rate for PM			
ii.	Man-month rate for PM			
iii.	Man-day rate for Domain expert			
iv.	Man-month rate for Domain expert			
	Cost for Commercial evaluation Total Cost {Y} # $Y=22*i + ii+22*iii+ iv$			

\*One Week = 5 working days (Monday to Friday); Man-day = 8 working hours;

#For commercial evaluation purposes only

Note: Cost mentioned in Table B will be applicable for orders issued after first year.

Note:

- i. Successful bidder will be issued work order for the first year. Support services will be renewed for subsequent years' subject to satisfactory services & yearly review.
- ii. If PM/consultant engagement crosses 15 consecutive working days, then Man-month rates will be applicable.

**II. Commercial Evaluation**

- a. Total value be considered for Commercial Evaluation:

**Table C**

<b>S.No</b>	<b>Item Description</b>	<b>Total Value</b>	<b>Total Value in words</b>
1	Total Value for Commercial evaluation. [Z= 80% of X+20 % Y]		

Note: This value (Z) will be used to arrive at lowest bidder for further evaluation as per terms of RFP

**Authorized Signatories**

**(Name & Designation, seal of the company)**

**Date:**