**Corrigendum I - NHB/ITD/RFP/ Implementation of Document Management System at NHB / 6350 /2021 -
Request for proposal (RFP) for Implementation of Document Management System**

			Corrigendum/Addendum - NHB/ITD/RFP/ Implementation of Document Management System at NHB / 6350 /2021 - Request for proposal (RFP) for Implementation of Document Management System	
S.N.	**Para/ Section**	**Page No.**	**RFP Clause**	**Revised Clause**
1.	Para 4.5.3	37	**Customization & Integration** 4. The Bidder will ensure integration of DMS Solution with following existing applications: • Microsoft Active Directory • SAP ERP • Office 365	**Customization & Integration** 4. The Bidder will ensure integration of DMS Solution with following existing applications: • Microsoft Active Directory for Single Sign-on • SAP ERP for Document View from SAP interface • Office 365 for Document upload from MS-Office Application
2.	Para 6.2	49	**Minimum Eligibility Criteria** 4. The Bidder/OEM should have positive net worth with average annual turnover should be at least ₹100 Crores during the last three years ending 31st March of the previous Financial Year as on Last Bid Submission Date. The turnover should be applicable to bidder and not for its group companies/subsidiary companies/ parent company.	**Minimum Eligibility Criteria** 4. The Bidder/OEM should have positive net worth with average annual turnover should be at least ₹100 Crores during the last three years ending 31st March of the previous Financial Year as on Last Bid Submission Date. The turnover should be applicable to bidder and not for its group companies/subsidiary companies/ parent company.

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				Note: Micro & Small Enterprises (MSE) units and Start-ups have been provided relaxation in prior turnover subject to meeting of quality and technical specifications of the RFP, in accordance with the relevant provisions of GFR. Bidders from this category should submit supporting documents issued by competent Government bodies to become eligible for the above exemption.
3.	Para 6.2	50	**Minimum Eligibility Criteria** 8. The proposed DMS should be placed in Gartner 2020 Magic Quadrant for Enterprise Content Management reports in the last 3 Years (2018, 2019, 2020)	**Minimum Eligibility Criteria** The proposed DMS should be placed in Gartner Magic Quadrant for Content Service Platform reports in the last 3 Years (2018, 2019, 2020) or Forrester Wave for Content Platforms since 2018 to till date.
4.	Para 6.4.1	54	**Instruction to Bidders** In the above example, total bidder's score is 9 whereas total maximum score could have been 12 (2*6, assuming the ideal situation where all 6 features/functionalities are readily available). Hence, in this illustration, bidder scores 45[(9/12) * 60].	**Instruction to Bidders** In the above example, total bidder's score is 9 whereas total maximum score could have been 12 (2*6, assuming the ideal situation where all 6 features/functionalities are readily available). Hence, in this illustration, bidder scores 37.5 [(9/12) * 50].

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5.	Para 6.4.1	54	**Instruction to Bidders** Bidders will be provided at least 2 days prior notice for Demonstration.	**Instruction to Bidders** Bidders will be provided at least 5 days prior notice for Demonstration.
6.	Para 6.4.2	54-55	**Demonstration/Proof of Concept (POC)**	**Demonstration/Proof of Concept (POC)**

RFP Clause table:

S.No.	Particulars	Score
1	Login method, integrated user interface of the solution for all components, end-to-end flow of the solution, ease of navigation	2
2	Complete cycle of digitization: Scanning/capturing, image enhancement, annotation, secured masking of portion of image, metadata creation & indexing, OCR, compression, search & retrieval	4
3	Audit trail, administration, access control, assigning rights & roles, Configuration of alerts, reminders, and notifications	2
4	Demonstrate the capability of workflow and DMS for form level	2

Revised Clause table:

S.No.	Particulars	Score
1	Login method, integrated user interface of the solution for all components, end-to-end flow of the solution, ease of navigation	4
2	Complete cycle of digitization: Scanning/capturing, image enhancement, annotation, secured masking of portion of image, metadata creation & indexing, OCR, compression, search & retrieval	5
3	Audit trail, administration, access control, assigning rights & roles, Configuration of alerts, reminders, and notifications	3
4	Demonstrate the capability of workflow and DMS for form level	3

S.N.	Para/ Section	Page No.	RFP Clause			Revised Clause		
				Corrigendum/Addendum - NHB/ITD/RFP/ Implementation of Document Management System at NHB / 6350 /2021 - Request for proposal (RFP) for Implementation of Document Management System				
				changes, linkage of forms with backend users without any coding.			changes, linkage of forms with backend users without any coding.	
			5	Create of a multilevel workflow (at least 3 level) by designing a form and using MS Word/PDF document, Options for triggering a workflow, approval process through workflow, document storage, dynamic ad-hoc routing of workflow, document storage.	3	5	Create of a multilevel workflow (at least 3 level) by designing a form and using MS Word/PDF document, Options for triggering a workflow, approval process through workflow, document storage, dynamic ad-hoc routing of workflow, document storage.	5
			6	Complete cycle of RTI: Receipt of RTI queries, Forwarding RTI queries to multiple departments and Compile replies from Departments. Retrieval of older RTIs containing similar queries/information.	3	6	Complete cycle of RTI: Receipt of RTI queries, Forwarding RTI queries to multiple departments and Compile replies from Departments. Retrieval of older RTIs containing similar queries/information.	4
			7	Complete cycle of Meeting Management: Create Committee, Schedule a meeting, circulate agenda, bookmarking content, circulation of minutes for approval	2	7	Complete cycle of Meeting Management: Create Committee, Schedule a meeting, circulate agenda, bookmarking content, circulation of minutes for approval	3
			8	Report builder for ad-hoc reporting, dashboard for reporting of Workflow status	2	8	Report builder for ad-hoc reporting, dashboard for reporting of Workflow status	3

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S.N.	Para/ Section	Page No.	RFP Clause		Revised Clause	
			Total	20	Total	30
7.	Annex ure 'D'	74	**Minimum Eligibility Criteria** 4. The Bidder/OEM should have positive net worth with average annual turnover should be at least ₹100 Crores during the last three years ending 31st March of the previous Financial Year as on Last Bid Submission Date. The turnover should be applicable to bidder and not for its group companies/subsidiary companies/ parent company.		**Minimum Eligibility Criteria** 4. The Bidder/OEM should have positive net worth with average annual turnover should be at least ₹100 Crores during the last three years ending 31st March of the previous Financial Year as on Last Bid Submission Date. The turnover should be applicable to bidder and not for its group companies/subsidiary companies/ parent company. Note: Micro & Small Enterprises (MSE) units and Start-ups have been provided relaxation in prior turnover subject to meeting of quality and technical specifications of the RFP, in accordance with the relevant provisions of GFR. Bidders from this category should submit supporting documents issued by competent Government bodies to become eligible for the above exemption.	
8.	Annex ure 'D'	76	**Minimum Eligibility Criteria**		**Minimum Eligibility Criteria**	

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			8. The proposed DMS should be placed in Gartner 2020 Magic Quadrant for Enterprise Content Management reports in the last 3 Years (2018, 2019, 2020)	The proposed DMS should be placed in Gartner Magic Quadrant for Content Service Platform reports in the last 3 Years (2018, 2019, 2020) or Forrester Wave for Content Platforms since 2018 to till date.

-I.T. Department