

Tender Notice

Printing/Supply of Executive Diaries - 2012

National Housing Bank, a wholly owned subsidiary of the Reserve Bank of India invites quotations for printing/supply of diaries for the year 2012 as per the following specifications.

1. Size	Executive Diaries
2. Quantity	250
3. Paper	Sunshine super printing paper (from BM industries) 70 gsm for the inside paper and 80 gsm for maps etc.
4. Cover of diary	PVC coating or fabric coating
5. Binding	Hard binding with stitching

The delivery of the final product shall be made at Bank's office at New Delhi, within 20 days of receipt of order from the Bank. The Bank shall have the right to deduct up to 10% of the bill amount if the time schedules mentioned above are not adhered to by the printer/vendor. Equal weightages would be given to the theme and cost of the diaries while placing order.

Quotation, along with 1 sample of diary, as per the specification mentioned has to be submitted in a sealed envelope superscribed "Quotation for Executive Diaries" to the Despatch Section on 4th Floor, addressed to General Manager, Corporate Communication Cell, National Housing Bank, Core 5A, 5th floor, India Habitat centre, Lodhi Road, New Delhi-110003. Last date of submission of the quotation is 07/10/2011 by 5pm.

The cost quoted should be inclusive of

- 1) Printing /customization charges
- 2) VAT / taxes

The Bank reserves the right of selection of the vendor and the card based on quality. Cost shall not be the sole criteria for selection. The decision of the management shall be final in this regard.